



Barrie & District
Association of
REALTORS®

WEBForms™

What You Need to Know

Updated: August 2017



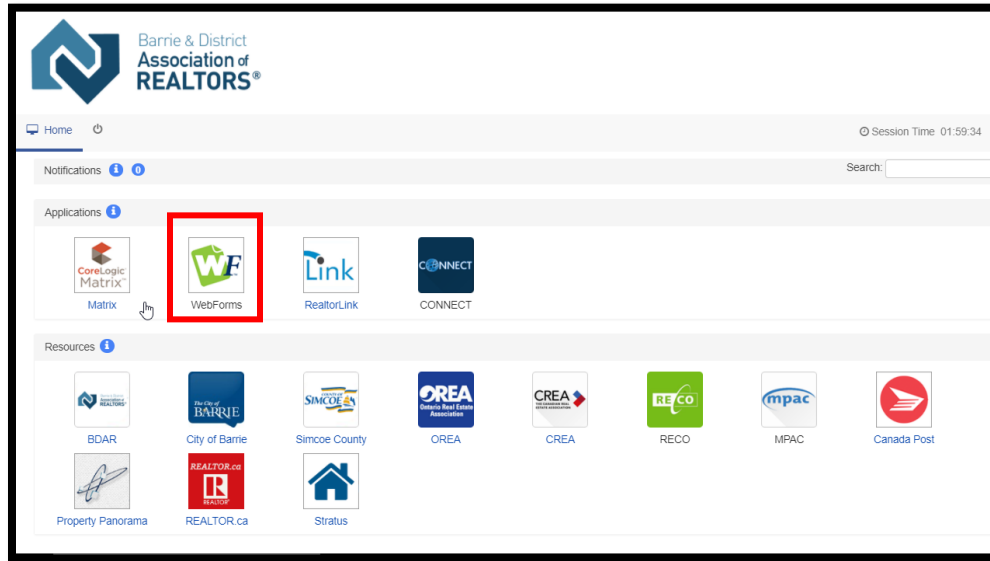
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How do I access WebForms™?

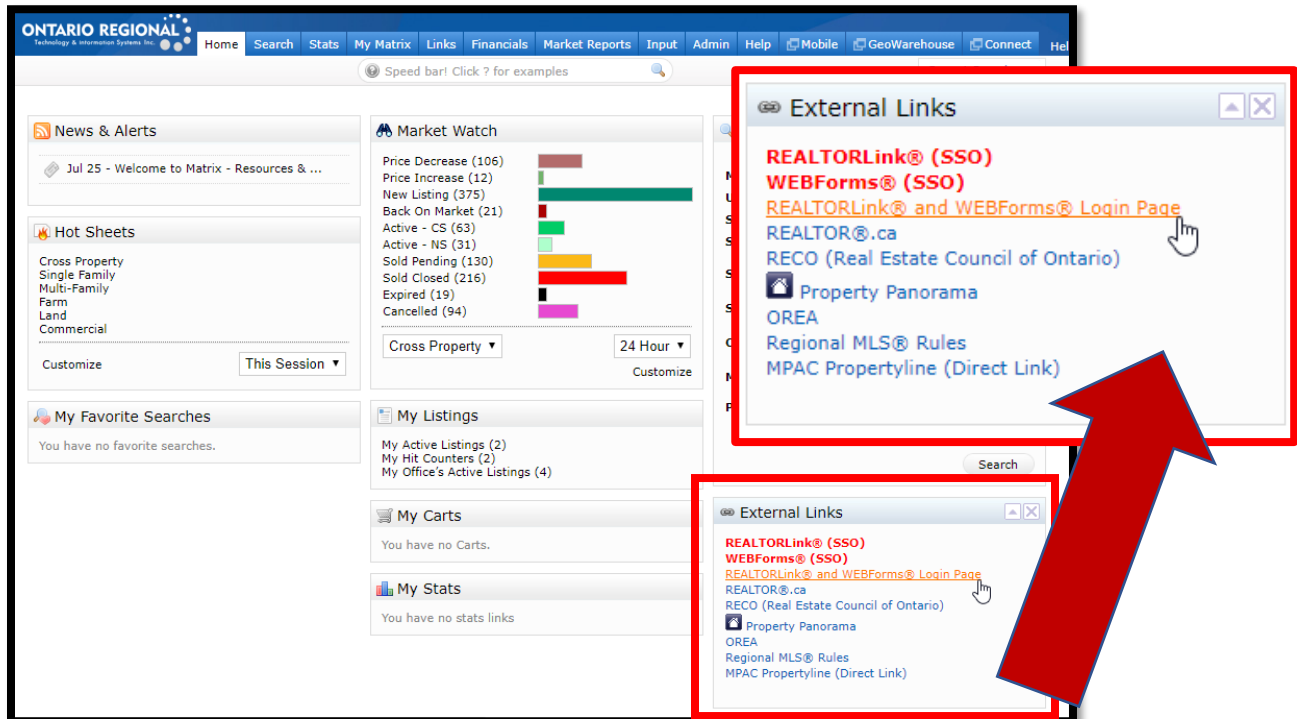
Method 1: From the SSO Dashboard

1. Log into Matrix™
2. You can access Webforms™ from the SSO Dashboard



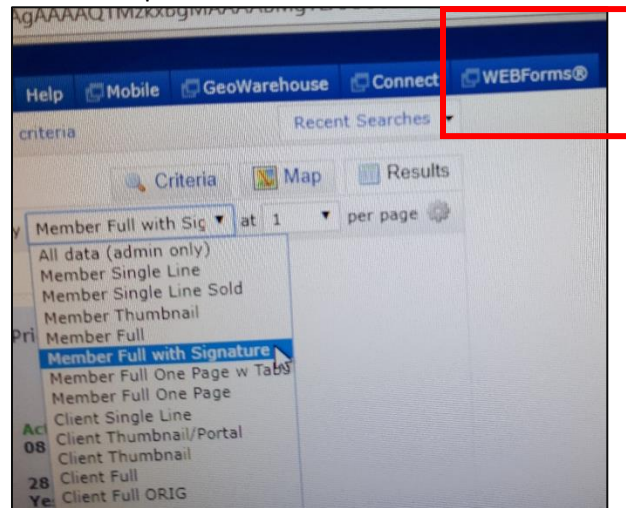
Method 2: Matrix™ External Links Widget

1. Stay on the Home Tab in Matrix™
2. Scroll to the bottom of the page and click on “RealtorLink™ and WEBforms™ Login Page”



Method 3: Matrix™ Screen Tab

1. Log-in to Matrix™
2. Click WEBforms™ tab at the top of the screen



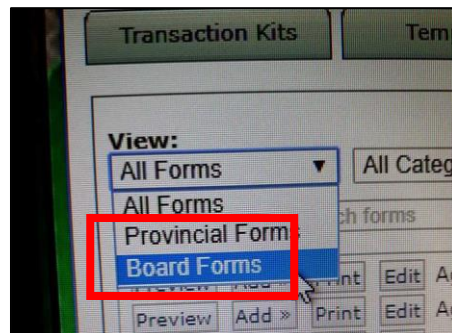
Method 4: RealtorLink®

WebForms™ can be accessed directly through RealtorLink®

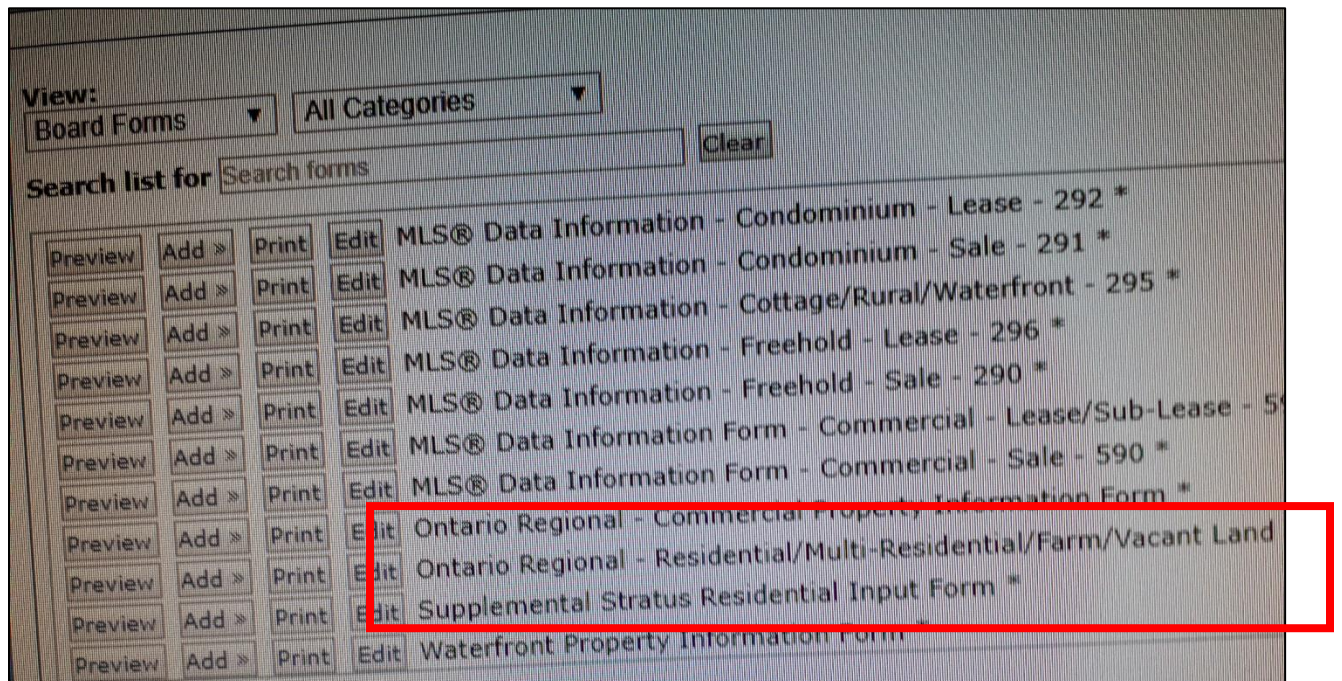
Where do I view BDAR Specific Forms on WebForms™?



1. Select "Printable Forms"
2. From the drop, down menu on this page select "View Board Forms"
 - i. Here you will find forms for both Matrix™ and Stratus®





- ii. Matrix™ Forms are listed as Ontario Regional



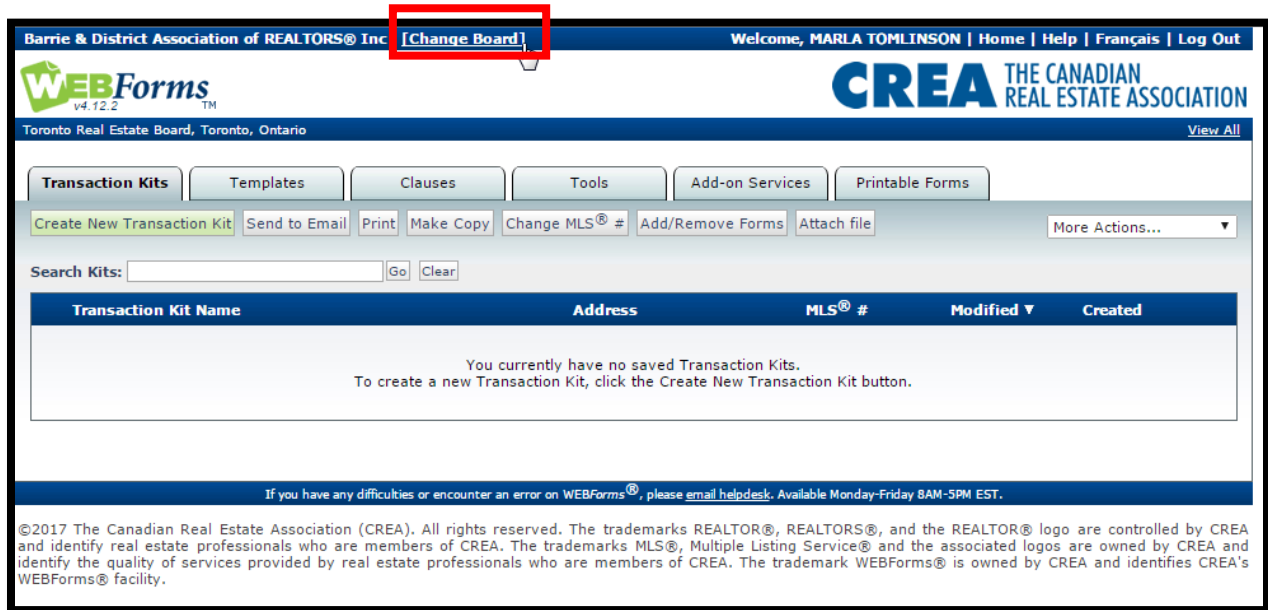
Stratus® Supplemental Form

A supplemental Stratus® Residential Input Form has been created and made available through WEBForms™. This form outlines the residential input fields that are required in Stratus® for a listing to be input by BDAR Board MLS® Staff. Please contact BDAR with any questions and/or additional help: 705-739-4650 or info@bdar.ca

		Supplemental Stratus Residential Input Form			
ADDRESS				ALTERNATE MLS®#	
LOT DEPTH				HOLDOVER DAYS	
FRONTING ON		SPECIAL DESIGNATION		FIREPLACE Y/N	
(N, S, E, W)		(Accessibility, Expropriation, Heritage, Landlease, Other, Unknown)			
POOL				FAMILY ROOM Y/N	
(Above Ground, Indoor, Inground, None)					

How do I set my Board to BDAR in WebForms™

1. If you do not see BDAR information displayed, then you may have to change the Board. As shown below, click on the [Change Board] Button.



2. Select the Board of Choice, in this situation Barrie & District Association of REALTORS® Inc.

